

**PLEASE NOTE & READ CAREFULLY**  
**READ THE POINTS/ CLAUSE OF AFFIDAVIT VERY CAREFULLY;**

**THIS AFFIDAVIT MUST BE REGISTERED AND ISSUED BY NOTARY OF THE LOCAL COURT FROM THE HOME TOWN OF THE STUDENT;**

**IN A VALID STAMP PAPER DULY NOTARIZED IN COURT AND IT SHOULD BE IN A STAMP PAPER OF INR 100/- (ONE HUNDRED ONLY)**

**Affidavit must be submitted at the time of admission along with original certificates/ documents and misc.**

- I, we have cautiously & carefully read all the contents word by word and the points of the affidavit, and we have fully understood all the contents, and also discussed the contents & points of the affidavit with legal advisor and the college authority, and also understand the consequences of not following it properly. I, we agree to adhere to all the points and contents of the affidavit. We have clearly understood it fully and then only we have agreed to go ahead with the admission process. I, we affirm that we have understood all the points in vernacular/local language also and are very clear in our thoughts before moving ahead with the admission process in this particular course and no one has forcefully influenced us into doing so.

**AFFIDAVIT FOR ALL COURSES**

I, ....., (Father/Guardian) of .....S/o, D/o, W/o  
.....Permanent Resident of.....  
.....correspondence Address of  
.....Course.....Admission No .....  
Session.....Date of Admission.....is a **student of SHINE ABDUR RAZZAQUE ANSARI INSTITUTE OF HEALTH EDUCATION AND RESEARCH CENTER, Oina, Irba, Ranchi**, do hereby solemnly affirm and declare as under that;

**1. ADMISSION PROCESS & PROCEDURES**

- (a) I, we declare that the our admission form is filled in all respect and signed by us and submitted through proper channel to the Principal, SHINE ARAIHE&RC , Oina, Irba with attested copies of required testimonials and other educational and professional certificates. Complete medical examination report, six passport size photographs duly attested and affidavit are also attached with the application form. I understand that I fulfill the eligibility criteria as specified in the prospectus. We have studied and understood the rules governing the admission procedure, fee structure, college rules and regulations and agree to abide by these rules till the time she/he is enrolled and she/he is a student at Shine ARAIHE&RC.
- (b) I, we have declared my/our correct address in the form/affidavit. We will inform the college for any change of our address in future, if so it changes. Any and all correspondence from the institution shall be done at the address mentioned in the affidavit and if there is any failure of delivery of any document at the correspondence address, it will be assumed as delivered;
- (c) I, we have enrolled for the applied course only and shall not take admission in any other regular course/s during the course period of my admission and stay in College/University/ institution. The institution has the full right to cancel my enrollment if more than one enrollment is found during my course period and stay here in this college; and if the college discovers later that there is dual admission strict possible action will be initiated. I, we assure and affirm that we are doing the regular course and there is no dual engagement.
- (d) I, we will submit all my original certificates/ documents/ testimonials, on the basis of which my admission and enrollment stands, at the time of admission. I and my parents will be accused and we will face any action if at any period of time my document is found to be fake and false. I, we will pay all the academic fees for rest of course duration and my enrollment will stand cancelled;
- (e) I, we have not paid anything except fees for the course and nothing else has been charged additionally. I, we shall not claim for the same or put unnecessary blame on anyone for charging anything extra apart from the college fees and the necessary charges only; I will submit all my original documents in college and if I ever leave the course midway my original

documents will only be released after I, we clear the full course fees, and **I/we fully understand that all the fees paid by me/us is non-refundable.**

- (f) I, we will never go against the rules and discipline of the institution, during or after the course period, and will not impose any kind of external pressure from media, associations, higher authorities, government department & their officials, private companies & their board members, / officials, Board/Council /University & their officials for unwanted favor & support; or use social media for any wrongful spreading of message and circulation of false stories, pictures and rumors.
- (g) I, we understand that nursing course is a residential course and staying in the hostel is mandatory and we understand its importance and we agree to stay in the hostel and follow the hostel rules and regulations
- (h) I, we understand that we will never take out the original documents during the course period and if ever we need the same for some official purpose we will submit an affidavit for it and then take out the same with an assurance that the certificates will be submitted back within a week (7 days) period. I, we also affirm that we will return and submit the original documents back to the college and if, we ever try to manipulate with the submission of original documents or abscond with same or falsely take out the documents strict legal action will be initiated against me/us. The certificate can only be taken out by the authorized signature and necessary permission & approval of the Secretary or Principal only.
- (i) I, we affirm that we will collect our original documents/degrees within 6 months from the college after completion of the course and in my/our failure to do the same in the stipulated period record keeping and maintenance charges will come into effect and college will not be responsible for the same if there is any loss or it is misplaced.

## **2. RULES AND REGULATIONS**

- (a) I, we will maintain high standard of discipline, decency & decorum, etiquette and conduct myself/ourselves in a disciplined and dignified manner;
- (b) I, we promise to abide by the Discipline Rules of the Institution/College and hereby undertake that I, we shall neither indulge ourselves nor instigate any other student(s) in such activities or compel other to cause or create nuisance in the academic atmosphere of the Institution/College. In case, I, am, we are found involved in any act amounting to violation of discipline or misconduct or the acts falling under the definitions. Breach of above undertaking, disciplinary action be taken against me as per set rules and regulations of Shine Abdur Razzaque Ansari Institute of Health Education & Research Center (Shine ARAIHE&RC).

## **3. (A) DISCIPLINE – COLLEGE**

- (a) I, we will respect all my/our senior officials/ teachers/ staffs / senior students of the institution and batch mates and shall not use any foul or abusive language or be part of false rumors and gossips - mongers and in all circumstances I/we will maintain the hierarchy of the institution; and not argue, fight, quarrel, comment, disrespect and misbehave with my teachers and other staff and seniors, juniors and batch mates and indulging in the same will amount to a push back by 1 year and there will be no hearing on it.
- (b) My ward, I will attend theory/ practical classes and clinical sessions for the periods/ days/ hours as per prescribed, described and laid down by INC, New Delhi/ AICTE/ NCTE/ SBTE/ University/ Council/ all APEX and Statutory government bodies. I will maintain the discipline of institution during the clinical postings and official tours. My ward/I may not be allowed to appear for the final examination, if my ward/I fails to fulfill the same or indulge in any kind of mischievous activity in clinical duty and posting or flings on unethical and un-called for relationship with any concerned staff of the hospital albeit doctors, nurses, ward boys, lab assistants and misc and if found in indulging in it will be removed from the rolls of the college and /or if not then will be pushed back by a year. I fully understand this and agree to this.
- (c) My ward, I will not marry and remain bachelor: during the course period. I, she may be pushed back for course session or removed from the roll of the institution if marriage is solemnized during the course period. I will not introduce my in-laws or my fiancée as guardian in' case of engagement that takes place during the course period;

**OR (in case of married candidates)**

- (d) My ward will avoid pregnancy during the course period and will prevent the pregnancy from the date of applying and during the training otherwise, I, we will abide by the terms & conditions of admission laid down in the admission criteria / policy regarding pregnancy and I may be pushed back for the course session or removed from the rolls of the institution if such happening takes place during the course period; **BETTER AVOID IT...DURING COURSE PERIOD or ELSE FACE THE CONSEQUENCES.**
- (e) I, we will not promote or be a part of any ragging incident in the institution or in the hostel and shall obey the laws/ rules of Honorable Supreme Court regarding ragging issues. I shall be immediately rusticated and struck off roll from the institution/college and legal action shall be initiated against me, if any direct/ indirect involvement is found in such incidents; Ragging is strictly – strictly barred...and discouraged. I hereby further declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled
- (f) I, we will not be part of or promote negativity in the college premises or hostel, or acts of misbehavior, absenteeism, create groups, unwanted gossips, agitation, taunting, regionalism, caste and religious feelings during the course period. I will be accountable for penalty and the institution has the right to terminate me immediately for such activity or decide how I am to be punished with; neither will I make any relationship with anyone during the course period be it my class friends, hospital staff and college staff and if my ward gets involved in it she/he will be immediately terminated or very serious disciplinary action will be taken against me.
- (g) I, we will not speak about any internal issues of college and if ever there is any issue or problem we will speak to the college authority only. We will not speak to any media or give any wrongful statement to the outside world on any and all issues of the college. We understand that disciplinary action will be initiated against us if I, we indulge in this activity.
- (h) I, we, understand word "Gender Harassment" – which defines ... and shall include: Unwelcome verbal, non-verbal, or physical conduct such as loaded comments, remarks or jokes, letters, phone calls or through e-mail or any other communication mediums, gestures, showing of pornography, lurid stares, physical contact or molestation, stalking, sounds or display of a derogatory nature, for creating an intimidating, hostile or offensive environment. Forcible physical touch or molestation; Eve teasing, innuendos and taunts, physical confinement against one's will and any other act to impinge upon one's privacy; Any act or conduct by anyone on any of these which otherwise makes the environment at the college hostile or intimidating strictest possible action including rustication can take place.
- (i) I, we are not addicted to any kind of drug/ alcohol/ liquor abuse either in the past or present. I will not use any kind of drug/alcohol/ liquor during the course period. I may be immediately put off roll if my ward is found to be involved in such incident during the course period; I, we hereby declare that I, we will not indulge in any act of indiscipline like (Smoking, Drinking Liquor, inhaling drugs, narcotics and other intoxicants),
- (j) I, we understand that impersonation, taking out processions and holding demonstration inside the Institute campus, fighting, damaging the Institute property, keeping weapons/rods or any other gadget which can be used/treated as weapons during the entire stay in the institute. I may be expelled from the college if found in any indulgence.
- (k) I, we will be solely responsible for any mishap or any troublesome incident that may occur because of my careless behavior during the educational tour/ clinical posting/ or outing or any other tour or travel. I, we will solely be held responsible for it and will bear for the circumstances that may occur and meet whole expenses for the same if any; and I, we also understand that we will be self responsible for any mishap/accident or any misfortune that may occur or any troublesome incident that may take place if my parents/ guardian do not come to take me during the official holiday period of the college;
- (l) I, we will not blame, accuse, or blackmail any official/ teacher/ staff/hostel and mess staff/ and seniors for any kind of false and wrong allegations which is subject to the prestige/ reputation of the institution. I, we shall be liable for such act and the institution is free to take any legal action against me as deemed fit... if I indulge in such activities; we will not hold hostage to college or any of its staff with any wrong words or statements and we will abide by the rules and regulations as laid down by the institution. I, we understand that we need to submit documentary proof/evidence for this kind of allegation as verbal

communication does not hold valid and we will submit the evidence/facts to the Secretary/Principal of the college.

- (l) My ward / child will only use basic mobile phone with 1 (one) SIM only during her/his course period and the SIM card should be issued in her/his biological family name. If anyone is found using android phone or using 2 different SIM cards she/he will immediately be pushed back by 1 (one) year and no excuses will be entertained further in this regard. The institution also advises students to refrain oneself from use of social media albeit Facebook, Whatsapp, Orkut, Hike or different messengers, and other social sites. Strict possible action will be initiated against the one who is not adhering to these permissible and non-permissible activities. We are here to study and will not indulge in any mischievous/damaging activity.

### **3. (B) DISCIPLINE – HOSTEL/RULES AND REGULATIONS & MESS**

- (a) My ward/I will not leave the institute campus or the hostel campus without any authorized permission from Secretary/ Principal/Warden or Authorized Person of the institution. She/ He will be treated as absconder if they do such an activity and will be solely responsible for any kind of mishap that may take place, if any. I/we will not challenge the decision of the institution if she/he is struck off the roll or pushed back by 1 year as we have brought disrepute to the institution. We will punch in for the time we leave the hostel for college and vice versa.
- (b) I, we will maintain discipline of hostel and respect hostel and 'mess staffs. I/we will not involve ourselves in any kind of disputes/ fights/ physical harassment or abuse with other students. I/we will be responsible for the security of our own goods & luggage. The institution will not be responsible for any kind of misplacement or theft of my goods and luggage or for that matter any of our belongings.
- (c) I, we will pay the fees for transport, mess and other all applicable fees in time, including yearly hike of 5% to 7% on food charges, every year (in the month of August of every year) of my course session. I/we shall not raise any question regarding the increase / hike on fees; or for that matter any increase in fees which is management's discretion, and I, we will not make any hue and cry but will abide by the rules and regulations of the college always as may be amended from time-to-time. **GST has been made mandatory by the Govt. of India on Hostel/Food & Mess PAN India and hence it has been implemented from January of 2018. The GST or any other statutory taxes is only implemented when executed/applied by the Govt. of India, and in future when the taxes are withdrawn it will be withdrawn from the college... albeit any and all taxes.**
- (d) I/we also hereby solemnly aver and undertake that I/we have received a copy of hostel rules & regulations and have read and understood everything clearly. I/we will abide by the rules and regulations of the hostel in addition to the Anti-Ragging Regulations as and when amended from time to time by the college authority. I will not participate in or abet or propagate violation of hostel rules in any form. I am, we are in particular fully aware of the penal and administrative action that is liable to be taken against me/us in case my ward is found guilty for possession, distribution and consumption of alcoholic beverages, prohibited drugs, chewable tobacco, and smoking in the hostel premises. I/we also hereby affirm that, if found guilty in disobeying the hostel rules & regulations, I/we will be liable for the punishment according to the hostel rules and regulations as decided by college discipline committee and dully approved by college Principal and secretary.
- (e) My ward/ I will give proper attendance in hostel which will be taken at 6:00PM and 10:00 PM respectively, daily by members detailed from the Management Committee of the hostel and I/we respect our Hostel Management committee members and seniors and will only complain to them for any problem without making any hue and cry. I/we will use the bio-metric machine for leaving and entering hostels for which I know the records are maintained. My ward will be available in their respective rooms as attendance will be taken in their respective rooms daily at specified time.
- (f) My ward will stay only in the room allotted to them. I, we know staying in other's room is not permitted. I will not indulge in any physical/mental harassment towards fellow students including ragging, quarrelling, using abusive language and violent behavior which I know is prohibited. I/we do not have smoking habits as it is strictly prohibited inside the Hostel premises and University Campus. My ward will not waste the food in any circumstances and

will respect the food and even she/he is unhappy with the quality, they will report for the same to the management and food committee members rather than making any hulabaloo.

- (g) I/we will maintain silence especially from 6.00 pm to 10.00 pm during study hours. I/we will not disturb other students by conducting any kind of parties, playing music, talking loudly over mobile phone etc and we will not indulge in any kind of Multi-Level Marketing (MLM) and gambling in any form including playing cards in the hostel which are strictly prohibited and if we are found indulging in any of these activities we will be pushed back by 1 year and will be barred from hostel but we will still pay the full hostel and mess fees.
- (h) I, we will not misuse the electronic/ electric gazettes such as computer, laptop, mobile phone, electric iron, cassette record players/ TV/electric kettle and immersion rod etc. in the institution and the hostel and shall follow the discipline of the institution and the hostel; We know that unauthorized possession will lead to confiscation of the goods. We will not **cook in the rooms as it is strictly prohibited**. I/ we will not to keep huge amount of cash or valuables like gold, costly wristwatch/ laptop/ mobile phone, expensive Jewellery etc., in the rooms. That I/we will not destroy or do any kind of mischief with college and hostel property and if found doing so, I may be charged for the same; and may be pushed back by 1 year. I, we the hostel students will not bring any day-scholar inside our hostel premises.

**THE NURSING STUDENTS SHALL STAY IN HOSTEL FOR THE ENTIRE DURATION OF STUDY AS IT IS A COMPLETE RESIDENTIAL COURSE AS LAID DOWN BY THE STATUTORY BODY.**

**STUDENTS WILL BE PUSHED BACK BY A YEAR IF THEY DO NOT FOLLOW HOSTEL RULES AND REGULATIONS AND DISRESPECT AND DISREGARD THE MANAGEMENT COMMITTEE AND HOSTEL WARDEN OR ANY AUTHORIZED STAFF**

#### **4. FEES & SCHOLARSHIP**

- (a) I, we will clear all the pending fees due for the current year' before the starting of next year's classes and in house registration is applicable for all course year before starting the next academic year; and I/we fully understand that all the fees paid by me/us is non-refundable. Every year my ward/I will take a no dues clearance for moving into next academic session and class and if I/we wish to leave the course midway and want to withdraw from the course, I have 4 (four) months to do so and if that period lapses I/we will have to pay for the full course fees as I/we will not be able to withdraw after that period.
- (b) I, we will fill the withdrawal form, If I want to withdraw, by paying the withdrawal form charges and pay the remainder of the tuition fees for all the remaining course duration if I leave the course midway. I/we will return back the scholarship amount which was availed by me in the preceding year/s through DD made in favor of the college. I shall not claim for any refund of fees deposited earlier. I will claim for my original documents/certificates only after depositing of all fees/ scholarship' dues amount or for that matter any dues that is due and pending on me and only after we have obtained an NOC from the college.
- (c) I, we will pay 100% of tuition fees to continue for the current academic year, if I fail in that preceding year/s University/ Council examination; and to continue in the same class the fees will be applicable as per the fees of the current academic year that we are in. I, we will not hold college responsible for my academic performance or blame principal, teachers or any management or support staff for my performance or for anything.
- (d) I, we will pay yearly private hospital, clinical training and other relevant charge/fees for every year at the scheduled time. I/we will not raise any question/ objection regarding the increase on fees, if any... **ever; I/we will make all the payments through DD which will be drawn in favor of "Shine Abdur Razzaque Ansari Institute of Health Education & Research Center, (Shine A.R.A.I.H.E & Research Center) payable at Ranchi** and for government hospitals the fees will be paid by us ourselves as per the actual charge of the said hospital.
- (e) I, we will pay fees including estimated fine, charged by the institution, if I fail to pay the fees within the stipulated time mentioned in the fees consideration form, I/we will not claim for appearing in external/ internal examination and promotion to next academic year without clearing the pending due fees including fine within the due date indicated by institution. **Fine Rules are mentioned (on the notice board of the institution) in the fee consideration form.** The fees consideration form cannot be used for more than three (3) times in a calendar year; we will keep a close eye on this and follow what is mentioned in the FCF.
- (f) I, we will clear all the dues for food and mess (and other applicable fees for a particular quarter before commencement of every quarter. I shall not claim for appearing in external/ internal examination and promotion to next quarter without clearing my pending quarterly

fees if any; I, we will keep all the original fee receipts safely as it will be used during the time of no-dues at the end of course completion and in my failure to produce the same at that time I, we will be liable to pay again as we could not produce the original fee receipts. I/we will always remember to take the original receipt from the college cash section/reception and we will avoid handing over the cash to any other office staff for payment of fees as the college will not be responsible for it if the fees are not paid.

- (g) I, we will not misuse the Scholarship amount, except for paying the academic fees, funded by state government/NGO. I/we will return back the excess scholarship amount immediately to the institution which has been credited to my bank account for which I am not entitled. I/we will also not blame the institution for non-beneficiary of scholarship; or for that matter will not avail scholarship from 2 different sources.
- (h) I, we will pay the full tuition/academic fees, transport fees, mess fees and all other applicable fees for remaining of course duration, and return back the scholarship amount which was availed by me in preceding year/s if I am found/identified/ accused for violation of any of the points mentioned in the affidavit, for which my enrollment may stand cancelled from the college. I shall and will not claim for any refund of fees deposited earlier. I will claim for my original documents / certificates only after depositing and clearing all my dues and pending fees/ scholarship dues amount, and **if we withdraw midway we will pay all the fees which includes full tuition/academic fees, transport fees, mess fees and all other applicable fees for the remainder of course duration.**
- (i) I, we will pay all the fees throughout the course period **via DD/through DD which will be drawn in favor of "Shine Abdur Razzaque Ansari Institute of Health Education & Research Center, (Shine A.R.A.I.H.E & Research Center) payable at Ranchi.** We will not pay any fees or any charges through cash and we understand that only fee receipts officially given/issued by the cash section/reception and accounts dept. stand valid and authentic and rest all slips will not stand valid in any circumstances and we will not complain if there is any discrepancy ever.
- (j) That, I, we affirm that we have submitted all the original and real documents for availing the scholarship facility and no documents are unreal or fake and if in future the college comes to know or finds out anything that is wrong, fraudulent or falsified and wrong measures have been taken to avail the scholarship the college will take strict action in this regard.

## **5. EXAMINATION**

- (a) I, we will not claim for appearing in examination if my ward/I fail/s to maintain the percentage (minimum 90%) of attendance as per University/ Board/ Council / College / School/Apex and statutory body rules or norms. I/we will fulfill the required percentage of attendance for theory and practical sessions during the course duration;
- (b) I/ we will not impose any external/peripheral pressure for University/ Board/ Council related matter such as delay in registration/ examination/ results/ issue of certificates or marks-sheets etc;
- (c) My ward/child, I will only be sent for university/ council sent up exam if the performance is above 60% for the whole year in internal exams/viva and other course related and clinical performance.
- (d) I, we will pay per paper for all the backlog papers of any of University/Council/Board/Apex body as per the norms of the university/board/council and as decided by the college at that time and I, we will not raise any doubt and/or make any hue and cry on it and pay the charges as officially decided and declared.
- (e) I, we will not blame my teachers/staff or the management for the fate of my results. I am solely responsible for my result and the teaching staff and management are not responsible for my failure in University and Council exam. No one is to be blamed for the performance except the student themselves. If during the 4 month period my/ward's performance does not improve then the principal and teacher have the discretion of changing my/ward's course midway and I, we will not object to the same. If I, we do not agree to the same I, we will withdraw midway and will not claim any refund for fees within the stipulated 4 month period.

## **6. SUICIDAL IDEATIONS AND PSYCHOLOGICAL OR OTHER HEALTH PROBLEMS**

- (a) **MY WARD DOES/I DO NOT HAVE SUICIDAL IDEATIONS AND IS NEITHER SUFFERING FROM ANY SERIOUS/CONTAGIOUS AILMENT INCLUDING PSYCHOLOGY RELATED SYMPTOMS.** My ward/ does/do not have any suicidal ideations, and will not take any drastic measure albeit or any

harsh quantify for any kind of personal or professional stress and tension or for any punishment that he/she will be put into for any breach of discipline of the institution during her/his stay for the course period here, and the institution will not be responsible for any act of her/his which is demeaning and undignified. If any incident occurs, I/we will be responsible for this act and no one will be held responsible for this act come what may. The student will be responsible themselves for any untoward incident that happens because of his/her act. If her/his behavior is abnormal the college may take necessary suitable action in that context.

- (b) I, we are physically and mentally fit for the course, my ward/ I have no communicable disease or chronic ailment or incurable/ serious disease at the time of admission which may harm or affect other hostel mates or class mates. The institution shall take legal action against me if any serious disease will be detected mid way of the course. I/we will submit medical fitness certificate, issued from District Government Hospital of home town, every three (3) months during the course period;
- (c) I, we will maintain my/our natural behavior and not criticize or behave unnaturally with the student /s having incurable /communicable disease or who are poor and underperforming in their studies/course; on the basis of caste, creed, sex, status, finance, looks and misc.

#### **7. DAY SCHOLARS (NOTE: FULL AFFIDAVIT + THIS SECTION)**

- (a) I, my ward who is a day scholars will leave the Campus latest by 4:00 PM. Our presence in the Campus will not be permitted beyond 04:00 PM and on holidays unless specifically allowed under the authority of the respective Head of Institution. Strict disciplinary action will be taken if we (Day Scholars) are seen in the Campus after 04:00 PM or on holiday without proper authority.
- (b) I, we will come to college in proper uniform, with proper IDs, and we will follow all the college rules and regulations and any form of indiscipline will be very stringently treated and strict possible action will be taken against us if we do not follow the specified rules and regulation of the college.
- (c) I, we (Day Scholars) will remain away from any group and will not try to make any group or spread false mongers and rumors and will not to falsely influence any hostellers and will not make any undue friendship with other hostel mates or class mates. I, we are not part of any union or group and we will not create any impasse in the college and its atmosphere. I, we will not falsely spread any information for which we are not clear/sure or for that matter any issue which is official and is concerned only with the institution/college.
- (d) We will punch in daily for the attendance without any fail and if we are using our own transport we will park our vehicle in a secluded place and not like all over the college premises here and there.
- (e) We will not invite or influence any hostel or any other student and during break times and we will leave our rooms and be in an open play area during break time. We will not impress anyone falsely and will not invite anyone home or exchange numbers with opposite gender.
- (f) I, we will not indulge or involve ourselves in any behavior or act that may come under the definition of ragging, wrongful act and action and that I/we will not hurt anyone physically or psychologically or cause any other harm
- (g) I/we will not impress anyone or instigate anyone and will follow the college hierarchy rather than making any group and making comments which are unwarranted and unnecessary. I/ we will follow all the rules and regulations of the college and for any act of indiscipline my ward/I will be severely reprimanded.
- (i) I, we affirm that we will be regular in our classes and will maintain the required percentage (minimum 90%) of attendance as per University/ Board/ Council / College / School/Apex and statutory body norms. I/we will fulfill the required percentage of attendance for theory and practical sessions during the course duration; and in case my attendance is short I, we will not blame anybody for it or if I am not allowed to appear for the exam because of this.
- (j) That I, we are clear of all the process and rules and regulations of the college and nothing has been hidden or concealed and we have understood everything and then only have gone ahead with the admission process. We, I also affirm that there is no understanding made or any hidden agenda/schedule/schema or plan prior to taking admission in college and we are aware of all norms, rules and regulations and no special treatment has been provided to us.

## **8. LEAVES AND OTHER EXCUSES**

- (a) I, we will not apply for unnecessary leave/s other' than holidays during the course period for such kind of functions i.e. marriage/ ring ceremony, puja in the family, prayer ceremony, family functions, home change, medical problem but in except extreme emergency only in case of severe problem, illness or death of blood relation only;
- (b) I, we know that there will be only 2 official leaves for the students. Summer Vacation and winter vacation of 15 days each. We/ Parents will come a day before for the parent – teacher meeting and also to take your ward with them in this vacation.
- (c) I, we know that availing more than the authorized leave will amount to my ward staying back and compensate the extra leave taken and I, we pay the hostel charges for the extra over-stay.
- (d) I, we will avoid any unimportant leave and that I, we will allow for the medical exam of my ward which will be conducted by the college every three (3) months and especially after returning from any vacations. The tests will be conducted by the colleges' internal panel of doctors and the charges for the same will be borne by the students.
- (e) I, we affirm that my ward/I will have to undergo internal medical examination by college's internal panel even if it is a one (1) day leave and the costs for the same will be beared by us. This medical test will be exempted for those who are going with his/her authorized parents.

## **9. ADMISSION THROUGH CONSULTANCIES /CONSULTANTS / 3<sup>RD</sup> PARTY**

- (a) I, we know and understand that we have taken admission through consultancy/3<sup>rd</sup> party and we have clearly understood all the admission process and procedures, payment of fees in different heads, rules, regulations and discipline of the college and we affirm we will abide by the same and also I/we have understood all the terms and conditions and then only have we, I agreed/decided to take admission in Shine ARAIHE&RC.
- (b) I, we affirm that if ever there is any dispute or discrepancy going forward on any matter my admission sources will be responsible for the same and I will neither question the college administration or college authority for it and neither blame them for anything and also I, we also agree to pay the other fees apart from the admission and tuition fees like exam fees, clinical fees, uniform fees, testament charges and documentation fees and other misc charges as prescribed by college.
- (c) That we/I understand that my/our admission has been facilitated by the consultant only and rest after admission the college and its rules, regulations and norms will come into effect and that I, we will be under complete jurisdiction of the college and its said rules and regulations and that there will be no interference and influence on any matter from any end or source.

## **10. TESTIFY/SWEAR UNDER OATH & JURISDICTION**

- (a) I, we have not concealed / hidden anything and everything is true and correct and no information has been furnished false by me or my ward either in the admission form or in the affidavit submitted during the course of the admission in the college;
- (b) I, we again repeat I along with my parent and guardian have cautiously & carefully read all the contents and the points of the affidavit, and I/we have fully understood all the contents, and also discussed the content & points of the affidavit with legal advisor and college authority, and also the consequences of not following it properly. I, we agree to all the points and contents of the affidavit and on understanding of it all have I agreed to go ahead with the admission process. **I have understood all the points in vernacular/regional language also.**
- (c) I, we again affirm we have not been accused or involved ever in any anti-social/ anti-national activity in past and there is no case /s filed/pending against me/us for any criminal activities or any kind of activity in any of court/s in the country. I/we will not be involved in any kind of anti-social/ antinational activities in future also; and I am/ we are not part or any group or union. My ward /I may be put off roll if membership or any association with any group is found before/during my stay here for the course period;
- (d) All disputes will be subject to jurisdiction of the Civil Courts at Ranchi city only and in case of any dispute nobody can file any case or any complaint outside the jurisdiction of Ranchi City;

## **11. SOLEMNLY AFFIRM AND UNDERSTAND**



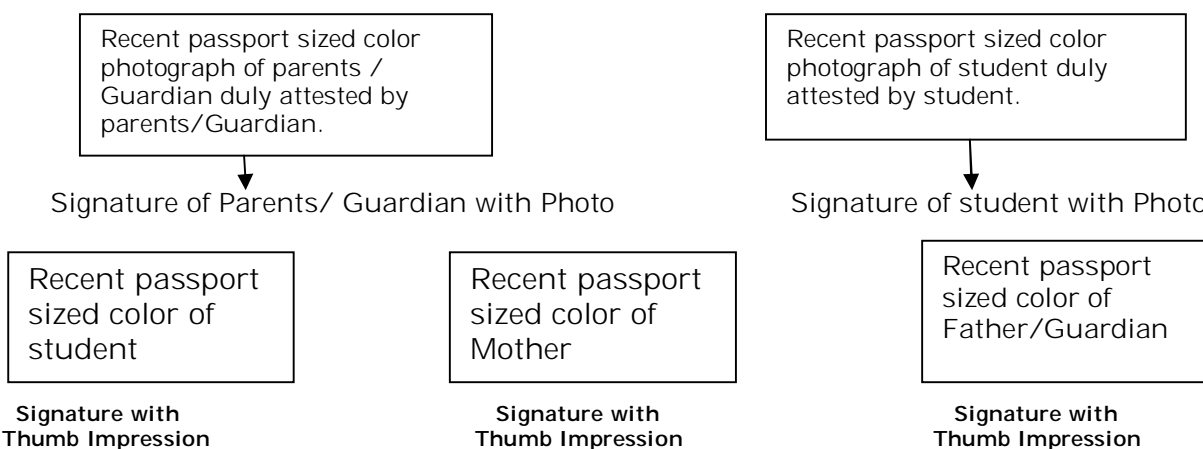
Lastly, I/we affirm that I/we will abide by the admissible rules and regulations of SHINE ARAIHE&RC, Irba and follow the code of conduct for students. I/we acknowledge that the Institute has the authority of taking disciplinary action on me/us for non-compliance of the same. I/we understand that, in case I am / we are involved in ragging or any anti-social activity my ward/ I will be summarily expelled from the Institute and that we/ I have not been found or charged for my involvement in any kind of any mischievous activities in the past too. However, I/we undertake to face disciplinary action/legal proceedings including expulsion from the Institute if the above statement is found to be untrue or the facts are concealed, at any stage in future. That we shall not resort to indiscipline act in any form at any place and shall abide by the rules/laws of Institute authorities for the purpose from time to time. In the event of my/our involvement in any activity outside the campus which is punishable by the law of the land, the Institute shall immediately debar my ward.

I also again declare that I/we am not suffering from any serious/contagious ailment including psychology related symptoms. I /we will fully abide by the hostel rules (available at <http://www.shineedu.net>), and if at any stage, I am we/ are found to violate hostel rules, institution rules and regulations, I /we understand very clearly that my hostel allotment / college allotment may instantly be canceled without assigning any reason. That I have read and understood the affidavit and I have submitted the required affidavit and undertaking forms duly signed by my parents and also myself.

**NOTE**

***I, we also know and understand the nature of Punishment/Reprimand. For severe indiscipline act it is termination/dismissal or even NFTE. Little less severity act - 1 year back, little lesser - 6 months back and minor indiscipline acts - fines will be charged. Note natural justice will be done wherein both the parties will be heard and the college will give ample time to rectify and amend oneself. No influence and recommendations to be heard from any end in disciplinary actions.***

**All disputes will be subject to jurisdiction of the Civil Courts at Ranchi city only and in case of any dispute nobody can file any case or any complaint outside the jurisdiction of Ranchi City;**



I, Parent/ Guardian hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, antisocial activity & ragging; and further affirm that, in case the declaration is found to be untrue, facts hidden the admission of my ward is liable to be cancelled.

Signature of Father/Mother and or Guardian

Declared this ..... Day of ..... Month of ..... Year.

Address:

Telephone/Mobile No: